

WHEN TO APPLY:

- **Elderly (60 & over) and/or disabled:**
October 1, 2013 to April 30, 2014
- **All other households:**
November 1, 2013 to April 30, 2014

WHAT TO TAKE:

- **Proof of Income** (for all household members age 19, and over)
Most recent 3 months' check stubs, award letter from Social Security or 2012 tax return
- **Social Security numbers for all household members (documentation required)**
- **Recent heat bill**
- **Recent electric bill**

If you receive alimony or child support, it will also need to be verified.

WAGE EARNERS:

Please bring copies of your check stubs for the three-month period preceding the date of application, or a copy of your federal income tax return.

FIXED INCOME:

This income may include: Social Security Benefits, Supplemental Security Income, Family Investment Program, Veteran's Assistance, Unemployment Insurance, and pensions. Please bring copies of your most recent 3 months' check stubs.

SELF-EMPLOYED/FARMERS:

Please bring a copy of your most recent federal income tax return.

FIP RECIPIENTS:

Please bring your current DHS Notice of Decision or contact your local office for acceptable document information.

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